

**TEMPLATE FOR  
Covenant of Affiliation, Part Two:  
Covenant of Right Service**

**between  
[ACM NAME]  
and  
Unitarian Universalist Church of Berkeley**

The primary arena of [ACM NAME]'s ministry is in the area of [AREA OF MINISTERIAL FOCUS]. As an Affiliated Community Minister of our church, we understand [ACM NAME]'s ministry to be an extension of our own ministry, as the Unitarian Universalist Church of Berkeley (UUCB) extends its mission out into the community.

The ministry of [ACM NAME] consists of:  
[DESCRIPTION OF MINISTRY] – Should include

- Focus of ministry
- Location(s)
- The important aspects that UUCB stakeholders need to know

**Support between [ACM NAME] and the Unitarian Universalist Church of Berkeley**

In recognizing the important ministry of [ACM NAME], UUCB supports and sponsors [ACM NAME] by granting the services specified in the Addendum to this document. The Addendum shall be updated annually by [ACM NAME], [LM NAME], and the Committee on Community Ministry (CCM) and then submitted to the BoT.

In recognizing the importance of UUCB to the attention, care, education and support of this community ministry, [ACM NAME] will offer the services specified in the Addendum.

It is understood that these supports are offered as part of this Covenant of Right Service and there is no compensation involved. Any further services as negotiated by [Lead Minister's (LM) NAME] and [ACM NAME] will be remunerated at appropriate professional rates.

**The Committee on Community Ministry**

[ACM NAME] will serve on the Committee on Community Ministry (CCM), participating in policy decisions, sharing responsibility for writing a monthly column for the Beacon newsletter, writing a report for UUCB's Annual Report, and participating in an annual Community Ministry Sunday worship service.

**Rites of Passage**

[ACM NAME] agrees to follow the guidelines for Rites of Passage specified in the General Policy for Affiliated Community Ministry at UUCB.

**Changes in this covenant**

When [ACM NAME] current community ministry comes to an end, [ACM NAME] can continue to

serve as an ACM at UUCB provided they are actively involved in a search for related ministry. UUCB bears no financial responsibility to [ACM NAME] during this interim period. Should [ACM NAME] find work not understood as ministry by the UUCB, [ACM NAME] will resign from serving as an affiliated community minister with UUCB.

**Covenant of Right Relationship**

Part One of the Covenant of Affiliation is a Covenant of Right Relationship between [ACM NAME] and [LM NAME]

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[ACM NAME] Date

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[LM NAME] Date

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[President of the Board of Trustees' name] Date

**Addendum**  
**Service agreement between [ACM NAME] and UUCB**  
**for the church year \_\_\_\_\_**

**Services from [ACM NAME] to the UUCB** [Use the list in the General Policy as a guide]:

**Services from the UUCB to [ACM NAME]** [Use the list in the General Policy as a guide]:

*[Include this paragraph for ministers working toward Final Fellowship]* In addition, because [ACM NAME] is an ordained UU Minister in Preliminary Fellowship with the UUA, a Preliminary Fellowship Committee (PFC) will be part of the support offered. This committee shall comprise 3-5 members, including 1-2 members of UUCB as well as members from [ACM NAME]'s workplace or field. The PFC will meet every 4-6 weeks to provide reflection, feedback, and support, helping [ACM NAME] to ground their ministry in Unitarian Universalist principles. The PFC will also contribute to the annual review process required by the MFC.

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[ACM NAME] Date

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[LM NAME] Date

Submitted to the BoT on \_\_\_\_\_ (date)